



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



FILE COPY

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Comptroller

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December 5, 2011

Emily Litherland, Institutional Contract Accountant
Salvation Army Harbor Light
1130 Hampton
St. Louis, MO 63139

RE: Federal Emergency Shelter Grant (FESG) (Project #2011-HOM 15)

Dear Ms. Litherland:

Enclosed is a report of our fiscal monitoring review of Salvation Army Harbor Light, a not-for-profit organization, FESG program, for the period January 1, 2010 through December 31, 2010. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Salvation Army Harbor Light. Fieldwork was completed on June 1, 2011.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the City of St. Louis, Department of Human Services (DHS) to provide fiscal monitoring to all federal grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Sincerely,

Dr. Kenneth M. Stone, CPA
Internal Audit Executive

Enclosure

cc: Walter Danneman, Accounting Coordinator, DHS
Antoinette Triplett, Program Manager II, DHS



CITY OF ST. LOUIS

**DEPARTMENT OF HUMAN SERVICES (DHS)
FEDERAL EMERGENCY SHELTER GRANT (FESG)**

**SALVATION ARMY HARBOR LIGHT
CONTRACT #62031
CFDA #14.231**

**FISCAL MONITORING REVIEW
JANUARY 1, 2010 THROUGH DECEMBER 31, 2010**

PROJECT #2011-HOM 15

DATE ISSUED: DECEMBER 5, 2011

**Prepared by:
The Internal Audit Section**



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
DEPARTMENT OF HUMAN SERVICES (DHS)
FEDERAL EMERGENCY SHELTER GRANT (FESG)
SALVATION ARMY HARBOR LIGHT
FISCAL MONITORING REVIEW
JANUARY 1, 2010 THROUGH DECEMBER 31, 2010**

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INTRODUCTION

Background

Contract Name: Salvation Army Harbor Light

Contract Number: 62031

CFDA Number: 14.231

Contract Period: January 1, 2010 through December 31, 2010

Contract Amounts: \$126,000

This contract provided Federal Emergency Shelter Grant (FESG) funds to Salvation Army Harbor Light (Agency) to assist men with moving from homelessness to housing, and from addiction to sobriety. Additional assistance is provided with food and shelter services, life skill classes, addiction counseling, spiritual growth, and job search assistance in the City of St. Louis.

Purpose

The purpose the review was to determine Agency's compliance with federal, state and local Department of Human Services (DHS) requirements for the period January 1, 2010 through December 31, 2010, and make recommendations for improvements as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grants administered by the Department of Human Services (DHS). Evidence was tested supporting the reports the Agency submitted to DHS and other procedures were performed as considered necessary. Fieldwork was completed on June 1, 2011.

Exit Conference

An exit conference was not required because there were no current observations.

SUMMARY OF OBSERVATIONS

Conclusion

No evidence was found that the Agency did not comply with federal, state, and local DHS requirements.

Status of Prior Observations

The Agency's previous fiscal monitoring report, Project #2009-HOM19, issued September 14, 2009, contained no observations.

A-133 Status

The Agency expended \$500,000 or more in federal funds for the year ended September 30, 2010; therefore, it was required to have a single audit in accordance with OMB Circular A-133.

The A-133 report, dated February 3, 2011, rendered an unqualified opinion regarding compliance with requirements applicable to major federal awards. There was one finding that did not affect DHS funds.

The auditors issued an unqualified opinion on the general purpose financial statements. The Agency did not qualify as a low-risk auditee.

It is recommended that the A-133 report be accepted.

Summary of Current Observations

There were no current observations.